PORT OF CENTRALIA
Established 1986

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Minutes
Regular Meeting of the
PORT OF CENTRALIA
January 15, 2025
Port of Centralia Administrative Office & Via Teleconference
3:00 PM

Attendees: Commissioners: Kyle Markstrom, Peter Lahmann, and Julie Shaffley
Port Staff: Kyle Heaton, Executive Director; Amy Graber, Director of Finance
Public: Jan Banevich
Teleconference: 5 unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Industrial Development Corporation Meeting:** Commissioner Markstrom adjourned to regular meeting to the Industrial Development Corporation meeting at 3:00 p.m.

3) **Reconvene:** Commissioner Markstrom reconvened the regular meeting at 3:03 p.m.

4) **Approval of Agenda:** Commissioner Lahmann made a motion to approve the January 15, 2025, agenda as submitted. Commissioner Shaffley seconded the motion. The motion carried.

5) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Jan Banevich, of Centralia, commented on changes she would like to see at the Port in 2025.

6) **Approval of Minutes:** Commissioner Lahmann made a motion to approve the December 18, 2024, regular meeting minutes. Commissioner Shaffley seconded the motion. The motion carried.

7) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 24127 through 24170 with an aggregate amount of $245,791.61. Commissioner Lahmann seconded the motion. The motion carried.

8) **New Business:**

   a) **Resolution 2025-01:** Commissioner Shaffley made a motion to approve Resolution 2025-01 Appointing Commission Officers for the Year 2025. Commissioner Lahmann seconded the motion. The motion carried. The Port of Centralia Commission officers for the year 2025 are as follows: Kyle Markstrom, President; Peter Lahmann, Vice President; and Julie Shaffley, Secretary/Treasurer.

      Commissioner Markstrom opened the agenda item for public comment.

Jan Banevich, commented that the positions should be rotated and that Commissioner Lahmann should be president.

b) **Resolution 2025-02:** Commissioner Lahmann made a motion to approve Resolution 2025-02 Authorizing the Expenditure of Funds by Cash Warrants Prior to Commission Approval Claims. Commissioner Shaffley seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

c) **I-5/Mellen Street Connector Project – Stage 2:** Commissioner Shaffley made a motion to accept the work completed by Scarsella Brothers for the I-5/Mellen Street Connector Project Stage 2. Commissioner Lahmann seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

Commissioner Markstrom stated that he was excited to close the project. He appreciated everyone's hard work and the public's support for the project.

d) **Executive Director Report:** Kyle Heaton gave a brief update on ongoing Port projects. He reported that he had been meeting with the Lewis County Community Development Director and the new City of Centralia Manager regarding the changes in permitting in the Urban Growth Development Areas.

e) **Commissioner Reports:** Commissioner Shaffley wished everyone a happy new year.

Commissioner Lahmann reported that he attended a Lewis County Board of County Commissioners meeting, a mayors' meeting, and a Southwest Regional Transportation Planning Organization meeting.

Commissioner Markstrom stated that it is time to review the committee assignments and requested the Commissioners provide changes they would like to make at the next meeting.

9) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:19 p.m. Commissioner Lahmann seconded the motion. The motion carried.

COMMISSIONER

Patty Lahmann
COMMISSIONER