PORT OF CENTRALIA
Established 1986

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**Minutes**
**Regular Meeting of the**
**PORT OF CENTRALIA**
**February 7, 2024**
**Port of Centralia Administrative Office & Via Teleconference**
**3:00 PM**

Attendees: Commissioners: Kyle Markstrom and Julie Shaffley; and
Peter Lahmann via teleconference
Executive Director: Kyle Heaton
Public: Gary Odegaard; Jeremy Ashbeck; Jennifer West; Chad Taylor; Cynthia Mudge, Centralia-Chehalis Chamber of Commerce; Bob Jackins; Brian Dow; Jan Banevich; and Michael Scacchi
Teleconference: 5 unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Shaffley made a motion to approve the February 7, 2024, agenda as submitted. Commissioner Lahmann seconded the motion. The motion carried.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment. Gary Odegaard, of Centralia, congratulated the Port on closing with WinCo Foods and for signing the lease with Beacon Roofing Supply. He also congratulated Commissioner Lahmann for winning 2023 Volunteer of the Year.

   Cynthia Mudge, executive director of the Centralia-Chehalis Chamber of Commerce, congratulated the Port of closing with WinCo Foods and announced several upcoming Chamber events.

   Brian Dow, of Centralia, said that he appreciated the Port getting Zoom and was looking forward to it.

   Jan Banevich, of Centralia, spoke on her Facebook group.

4) **Approval of Minutes:** Commissioner Shaffley made a motion to approve the January 17, 2024, regular meeting minutes. Commissioner Lahmann seconded the motion. The motion carried.

5) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 23559 through 23593 with an aggregate amount of $293,648.89. Commissioner Lahmann seconded the motion. The motion carried.

6) **New Business:**

**a) I-5/Mellen St Connector – Stage 2:**

**i) Change Order No. 01:** Commissioner Shaffley made a motion to approve Change Order No. 01 with Scarsella Brothers in the amount of $81,725.25 for Stage 2 of the I-5/Mellen Street Connector project. Commissioner Lahmann seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

**ii) Pay Estimate #7:** Commissioner Shaffley made a motion to approve Pay Estimate #7 with Scarsella Brothers in the amount of $23,173.73 for Stage 2 of the I-5/Mellen Street Connector project. Commissioner Lahmann seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

**iii) WSDOT State Services:** Kyle Heaton provided the Commissioners with a spreadsheet detailing the Washington State Department of Transportation's charges in the amount of $177,000.00 for inspection and technical support for the I-5/Mellen Street Connector project dating from 2018 to present. He said that it amounted to approximately 2% of the project cost.

**b) I-5/Mellen St Connector – Stage 1 – Pay Estimate #13:** Commissioner Shaffley made a motion to approve Pay Estimate #13 with Midway Underground in the amount of $292,569.47 for Stage 1 of the I-5/Mellen Street Connector project. Commissioner Lahmann seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

**c) Commissioner Reports:** Commissioner Lahmann had nothing to report.

Commissioner Shaffley reported that she attended the Centralia-Chehalis Chamber of Commerce's Annual Banquet and the Economic Alliance of Lewis County's Annual Banquet. She also attended the board meetings of both entities.

Commissioner Markstrom reported that he attended the Southwest Regional Transportation Planning Organization meeting. He thanked the attendees of the town hall he participated in. He also congratulated Commissioner Lahmann for winning 2023 Volunteer of the Year.

7) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:17 p.m. Commissioner Lahmann seconded the motion. The motion carried.

**COMMISSIONER** **COMMISSIONER**