PORT OF CENTRALIA
Established 1986

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Minutes
Regular Meeting of the
PORT OF CENTRALIA
February 19, 2025
Port of Centralia Administrative Office & Via Teleconference
3:00 PM

Attendees: Commissioners: Kyle Markstrom, Peter Lahmann, and Julie Shaffley
Port Staff: Kyle Heaton, Executive Director; Amy Graber, Director of Finance
Public: Jan Banevich; Tim Palumbo; Cynthia Mudge; and Brian Dow
Teleconference: 7 unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Lahmann made a motion to approve the February 19, 2025, agenda as submitted. Commissioner Shaffley seconded the motion. The motion carried.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Cynthia Mudge, executive director of the Centralia-Chehalis Chamber of Commerce, announced several upcoming Chamber events.

   Brian Dow, of Centralia, commented on public comment.

4) **Approval of Minutes:** Commissioner Lahmann made a motion to approve the February 5, 2025, regular meeting minutes. Commissioner Shaffley seconded the motion. The motion carried.

5) **Approval of Warrants:** Commissioner Lahmann made a motion to approve warrants 24202 through 24224 with an aggregate amount of $187,918.55. Commissioner Shaffley seconded the motion. The motion carried.

   Commissioner Lahmann asked if the Port purchased a new truck. Kyle Heaton confirmed that was correct. Commissioner Lahmann said that he has not seen a report from Lewis Consulting and stated that he checked with other agencies to see if they had regular check-ins with their political consultants. Commissioner Markstrom asked if Port staff had regular meetings with its lobbyist. Kyle Heaton replied that he does and will have her prepare a report at the end of the Legislative Session.

6) **New Business:**

   a) **Executive Director Report:** Kyle Heaton gave a brief overview of ongoing Port projects. He added that Powell Development has submitted plans for approval on 24,000 square feet of building on the southern part of the WinCo Foods site and they intend to break ground on construction in the next 60 days. Commissioner Markstrom clarified that Powell Development

is the development company that worked with WinCo and is developing portions of the property that WinCo owns.

Kyle Heaton also announced that AECOM won the Silver Award for Client/Owner Expectations at the 2025 American Council of Engineering Companies of Washington (ACEC) Engineering Excellence Awards for the Port's Mellen Street Connector project. He said that it is the first project in Lewis County to ever win the award.

b) **Resolution 2025-04 Authorizing the Disposal of Surplus Property:** Commissioner Lahmann made a motion to approve Resolution 2025-04 Authorizing the Disposal of Surplus Property. Commissioner Shaffley seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

c) **Commissioner Reports:** Commissioner Lahmann reported that he attended a Lewis County Board of County Commissioners meeting. He added that a constituent asked if the Port was going to clean up the site in Park 3 where the house was surplussed and relocated. Kyle Heaton replied that the purchaser of the house was cleaning it up little by little and once they finished the Port would take over cleaning up the debris.

Commissioner Shaffley had nothing to report.

Commissioner Markstrom stated that the Committee assignments would remain the same as in 2024 and asked Port staff to issue a memo.

7) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:16 p.m. Commissioner Lahmann seconded the motion. The motion carried.

COMMISSIONER

COMMISSIONER