PORT OF CENTRALIA
Established 1986

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**Minutes**
**Regular Meeting of the**
**PORT OF CENTRALIA**
**April 3, 2024**
**Port of Centralia Administrative Office & Via Teleconference**
**3:00 PM**

Attendees: Commissioners: Kyle Markstrom; Peter Lahmann; and Julie Shaffley
Port Staff: Kyle Heaton, Executive Director; Amy Graber, Director of Finance
Press: Owen Sexton, The Chronicle
Public: Gary Odegaard and Jan Banevich
Teleconference: 7 unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Shaffley made a motion to approve the April 3, 2024, agenda as submitted. Commissioner Lahmann seconded the motion. The motion carried.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Jan Banevich, of Centralia, commented on a Facebook group impersonating the Port of Centralia.

4) **Approval of Minutes:** Commissioner Lahmann made a motion to approve the March 20, 2024, regular meeting minutes. Commissioner Shaffley seconded the motion. The motion carried.

5) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 23669 through 23691 with an aggregate amount of $81,622.77. Commissioner Lahmann seconded the motion. The motion carried.

6) **New Business:**

   a) **Executive Director Report:** Kyle Heaton gave an update on Port maintenance and on the Centralia Station project as WinCo Foods continues with permitting. He added that the financial statements will be available ahead of schedule.

   b) **Commissioner Reports:** Commissioner Lahmann reported that he attended a Lewis County Board of County Commissioners meeting and a PacMountain Workforce Board meeting. He requested more strategic planning and to review and update Port policies and the Master Plan.

   Commissioner Shaffley reported that she attended an Economic Alliance of Lewis County Board meeting and a Centralia-Chehalis Chamber of Commerce Board meeting. She announced a couple of upcoming Chamber events.

Commissioner Markstrom had nothing to report.

7) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:10 p.m. Commissioner Lahmann seconded the motion. The motion carried.

**COMMISSIONER** **COMMISSIONER**