PORT OF CENTRALIA
Established 1986

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**Minutes**
**Regular Meeting of the**
**PORT OF CENTRALIA**
**April 17, 2024**
**Port of Centralia Administrative Office & Via Teleconference**
**3:00 PM**

Attendees: Commissioners: Kyle Markstrom and Julie Shaffley;
Peter Lahmann via teleconference
Port Staff: Kyle Heaton, Executive Director; Amy Graber, Director of Finance
Press: Owen Sexton, The Chronicle
Public: Jan Banevich; Bob Jackins; Brian Dow; and Cynthia Mudge
Teleconference: 5 unknown callers

1) **Call Meeting to Order/Introductions:** Commissioner Markstrom called the meeting to order at 3:00 p.m.

2) **Approval of Agenda:** Commissioner Shaffley made a motion to approve the amended April 17, 2024, agenda as submitted. Commissioner Lahmann seconded the motion. The motion carried.

3) **Good of the Order/Public Comment:** Commissioner Markstrom opened the meeting to public comment and stated the rules regarding public comment.

   Jan Banevich, of Centralia, thought the Port holds a double standard and lacks integrity.

   Cynthia Mudge, executive director of the Centralia-Chehalis Chamber of Commerce, announced several upcoming Chamber events.

   Brian Dow, of Centralia, commented on the Port using Zoom and how the meetings are conducted.

4) **Approval of Minutes:** Commissioner Shaffley made a motion to approve the April 3, 2024, regular meeting minutes. Commissioner Lahmann seconded the motion. The motion carried.

5) **Approval of Warrants:** Commissioner Shaffley made a motion to approve warrants 23692 through 23719 with an aggregate amount of $67,897.06. Commissioner Lahmann seconded the motion. The motion carried.

6) **New Business:**

   a) **I-5/Mellen Street Connector Project – Stage 1 – Pay Request #14:** Commissioner Shaffley made a motion to approve Pay Request #14 in the amount of $225,006.49 to Midway Underground for Stage 1 of the I-5/Mellen Street Connector project. Commissioner Lahmann seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

b) **Landlord Consent – 3712 Steelhammer Lane:** Commissioner Shaffley made a motion to approve the Landlord Consent for Viasat to install an antenna at 3712 Steelhammer Lane. Commissioner Lahmann seconded the motion. The motion carried.

Commissioner Markstrom opened the agenda item for public comment. There was no public comment made.

c) **2023 Financial Statements:** Kyle Heaton gave a brief overview of the 2023 Financial Statements. He commended Amy Graber's work on the financial statements. He also provided the Commissioners with a first quarter budget status report.

d) **Commissioner Reports:** Commissioner Lahmann reported that he spoke with Lewis County Engineer Josh Metcalf regarding extending Gallagher Road.

Commissioner Shaffley reported that she attended a Boys and Girls Club of Chehalis fundraiser and a Centralia-Chehalis Chamber of Commerce Executive Board meeting.

Commissioner Markstrom had nothing to report.

7) **Adjourn:** Commissioner Shaffley made a motion to adjourn the meeting at 3:19 p.m. Commissioner Lahmann seconded the motion. The motion carried.

**COMMISSIONER** **COMMISSIONER**